

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
January 2, 2018 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show that Councilors Allen Browning is absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and James Nelson, Jr. offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
 Debra Seeley
 Winslow McNeill
 Steve Erhart, Vice Mayor
 John O. Phelps
 James Nelson, Jr.

COUNCIL ABSENT: Allen Browning

STAFF PRESENT: Bruce Ray, Interim Town Manager/Public Works Director
 Frank Adams, Fire Chief
 Mike Sweetser, Police Chief
 Katie Brady, Finance Manager/Town Clerk
 Jeremiah Loyd, Community Development Director

ITEM #5: SUMMARY OF CURRENT EVENTS

Mayor Bryce Hamblin reported that there will be a Legislative Day on January 17, 2018. Steve Erhart said he would be attending the event.

Bruce Ray, Interim Town Manager reported to Council that the Town has purchased a 1999 Broce Broom to replace our old broom for \$11,000 and hopefully last us for 20 years.

Katie Brady, Finance Manager/Town Clerk informed Council that their Financial Disclosure paperwork is due by the January 31, 2018.

Ms. Brady reported she had left Council other paperwork at their desks that will go with other items on the agenda.

Mr. Ray reminded Council there was a Council Meeting on January 16th to discuss the CDBG Projects.

ITEM #6: OPEN CALL TO THE PUBLIC

Terry Shove of the Boys and Girls Club of Round Valley updated Council that this year they are also serving Kindergarteners. With the teenage group they are starting a mentoring program and are looking for mentors for 11 to 15 year olds for one hour a week and mentor on careers or life in general. Basketball teams this year are up to 6th grade with 27 teams. A big thank you to the Town for all you do and especially a place for these kids to go. We are giving a sponsorship to one of those teams for the Town of Eagar.

ITEM #7: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD NOVEMBER 2017
- B. APPROVAL OF OCTOBER AND NOVEMBER 2017 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. APPROVAL OF ECONOMIC DEVELOPMENT STRATEGIC PLAN AS SUBMITTED BY THE ESI CORPORATION
- D. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2018-01 APPROVING THE APPLICATION FOR STATE PARKS LAND & WATER CONSERVATION FUND (LWCF) FOR THE RAMSEY PARK ADA SPLASHPAD PROJECT

Councilor Winslow McNeill made a motion to approve the Consent Agenda. Councilor James Nelson, Jr. seconded; all were in favor, motion carried unanimously. 6-0

ITEM #8: UNFINISHED BUSINESS

- A. ACCEPTANCE OF OCTOBER AND NOVEMBER 2017 FINANCIAL REPORT AND SALES TAX REPORT

Ms. Brady reported that the town is trending along well with our Sales Tax. We are above the prior fiscal year on budget. We are doing really well in the General Fund right now as far as revenues over expenditures. The Highway User Revenue Funds and Utility Fund look off because of a journal adjustment that she is working with the auditors to do, moving the revenue we used from our LGIP account to Utilities and HURF to reflect that revenue that we used to pay off the WIFA loans and to pay the \$300,000 down on the refinancing 2017 bond. We were also able to put \$75,000 into our LGIP savings.

Councilor James Nelson, Jr. made a motion to accept the financial report. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 6-0

B. DISCUSSION AND CONSIDERATION OF APPOINTMENT TO THE PLANNING AND ZONING COMMISSION AND THE DESIGN REVIEW BOARD

Jeremiah Loyd, Community Development Director, in Planning and Zoning Commission we have two people coming up for renewal, Ron Shepherd and Aaron LeSueur and they are willing to continue.

Mr. Loyd said that he asked Dan Muth to be the liaison to the Design Review Board from the Planning and Zoning Commission and he asked Brandee Snyder and Eric Hamblin to also fill the vacant positions on the Design Review Board.

Vice-Mayor Steve Erhart made a motion to accept the appointments to the Planning and Zoning Commission and the Design Review Boards. Councilor James Nelson, Jr. seconded; all were in favor, motion carried unanimously. 6-0

C. AUTHORIZATION TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH APACHE COUNTY SHERIFF'S OFFICE FOR SHARED FIRE INVESTIGATION COSTS OUTSIDE THE EAGAR TOWN LIMITS

Frank Adams, Fire Chief, said in June this IGA was approved by Council. County made a two changes and he wanted the Council to approve the two changes: 2.2 - changes from a 90 day opt out to a 30 day opt out. The second change they added 3.4.1. – basically says they are not responsible for the vehicle they gave us. This IGA is an effort to help in cost sharing, save money, and improve the services to the community.

Councilor James Nelson, Jr. made a motion to enter into an intergovernmental agreement with Apache County Sheriff's Office for shared fire investigation costs outside the Eagar town limits. Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 6-0

ITEM #9: NEW BUSINESS

A. DISCUSSION AND CONSIDERATION TO MAKE AN ADDITIONAL PRINCIPAL PAYMENT ON THE 2017 BONDS WITH NATIONAL BANK OF ARIZONA

Mr. Ray proposes to make an additional payment of \$300,000 on February 15, 2018 to pay down our recent refinance bonds. Currently there is a total of \$1,525,000 in the LGIP account. The tank repairs will start on January 11th and we should get that bill in February or March of \$187,000. Wants Council's approval to make this additional principal payment of \$300,000 on February 15th to National Bank. It saves us \$20,000 to \$25,000 in interest. Mayor Bryce Hamblin said the council discussed every quarter paying an additional payment.

Vice-Mayor Steve Erhart motion to make and additional \$300,000.00 payment to principal on the 2017 Bonds. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 6-0

Councilor Winslow McNeill conveyed councils thanks to town staff, for working on short crews and long hours and it is paying off.

ITEM #10: EXECUTIVE SESSION

- A. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A3.A4. - DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE TOWN'S ATTORNEY AND – DISCUSSION OR CONSULTATION WITH THE ATTORNEYS OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSIONS CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION – NAVOPACHE ELECTRIC COOPERATIVE AND FRONTIER FRANCHISES

Due to the Town Attorney Doug Brown not being in attendance Mayor Bryce Hamblin removed item #10. A. and 10. B. from the agenda.

ITEM #11: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of November 2017; Financial Statements for October 2017 and November 2017; Intergovernmental Agreement with Apache County Sheriff's Office; and Resolution 2018-01.

ITEM #12: ADJOURNMENT

Councilor James Nelson, Jr. made a motion to adjourn the meeting [at 7:19 p.m.] Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 6-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on January 2, 2018.
I further certify that the meeting was duly called and held and that a quorum was present.

Katie Brady, Town Clerk